



NE-CHEE FRIENDSHIP CENTRE

Requires a

Temporary Urban Aboriginal Healthy Living Program Worker to cover a 6 Month leave of absence

The Program Worker will be responsible to design, deliver, monitor and evaluate healthy lifestyle programs based on community needs and interests. The Program Worker will ensure that program design and delivery complies with Friendship Centre standards of performance and that all program requirements are attained. The Worker will be responsible to the policies and procedures as determined by the Board of Directors and under the daily supervision of the Human Resources Manager.

RESPONSIBILITIES:

- Consult with community to determine healthy lifestyle program needs and interest, specifically with Aboriginal children, youth, women and seniors
- Plan, organize, supervise, assess and facilitate physical fitness and recreation programs; sport activities; healthy eating and weight management programs; youth leadership and smoking cessation programs appropriate for participant knowledge base and physical capabilities
- Establish and maintain relationships and partnerships with local community sports, fitness and recreation agencies/organizations
- Ensure that programs are available outside of Friendship Centre normal hours of operation (Monday to Friday 9:00 to 4:30)

QUALIFICATIONS:

- Must possess a Sports & Recreation related Degree / Diploma and/or equivalent training experience and certification (i.e. Fitness Instructors Specialist Certification etc.);
 - Must have experience in physical fitness training or be willing and capable of being certified in order to facilitate a broad range of physical fitness programmes;
 - Must have excellent knowledge about healthy lifestyle behaviours, specifically nutrition; healthy weight; and, the benefits of living smoke-free;
 - Must have knowledge of Aboriginal culture and the social reality that Aboriginal youth, adults, and seniors experience in urban settings;
 - Knowledge of Ojibway is considered an asset;
 - Must have experience in program planning, development, implementation, data collection, and evaluation;
 - Must possess good written and oral communication skills;
 - Must possess skills and experience in presenting educational workshops and facilitating groups;
 - Must have excellent computer skills;
 - Must be willing to travel occasionally to attend professional development;
 - Must be able to role model healthy lifestyle behaviors;
 - Must be able to work flexible hours including weekends and evenings;
 - Must possess current First Aid / CPR certification or be willing to be certified;
- * A Current Vulnerable Persons Check will be required upon offer of employment**

DEADLINE: Friday September 27, 2019 - 4:30 p.m.

Please submit your **resume** along with a **cover letter** & **three references** to: **Ne-Chee Friendship Centre** - P.O. Box 241, 326 Second Street South, Kenora, ON P9N 3X3 Fax: (807) 468-5340 E-Mail: reception@nechee.org

We wish to thank all applicants, however, only those selected for an interview will be acknowledged. **Applications that do not include cover letter, resume and references will not be considered.**