



File Number: 6004-8

## EMPLOYMENT OPPORTUNITY

**Competition:** BDN-18-084

**Open to:** This Category II position is open to all interested parties.

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### **General Manager, Golf and Operations**

Personnel Support Programs

Borden Golf Club

CFB Borden

Permanent, full-time

**Who We Are:** CFMWS is committed to enhancing the morale and welfare of the military community, ultimately contributing to the operational readiness and effectiveness of the Canadian Armed Forces (CAF). We pride ourselves on being part of the Defence Team. For more information on who we are, please visit us at [www.cfmws.com](http://www.cfmws.com).

**Job Summary:** Under the direction of the Deputy PSP Manager, the General Manager plans, coordinates, manages and evaluates the golf course operations, diverse recreation operations, facilities, and food and beverage services; develops and implements local marketing and promotional programs; performs customer satisfaction survey; consults with the various club committees to prepare events schedule; and conducts reviews of the operations and prepares and recommends business strategies to enhance the viability and profitability.

**Qualifications:**

Bachelor's degree in Business Management, Administration, Hospitality or a related field AND some years of experience in golf course or outdoor centre management or in a related field

OR

College diploma or certificate in Business Management, Business Administration, Hospitality or a related field AND several years of experience in golf course management or related field

OR

A demonstrated equivalent combination of education, training and/or experience. This includes but is not limited to demonstrated military education, training or experience

AND

Current Ice Technician Certification, an asset (mandatory for ice (curling, arena) operations)

A valid driver's license (Ontario), an asset

Smart Serve Certification or equivalent, an asset

CPR and basic First Aid qualifications, an asset

**Language requirement:** English Essential, Bilingual an asset

<b>French Language Proficiency (Bilingual an asset)</b>	
Reading Comprehension	3
Written expression	2
Oral interaction	3

Level: N/A(No proficiency), 1(Basic), 2(Functional), 3(Advanced), 4(Professional)

Affiché le / Posted : 2 novembre 2018 / 02 November 2018

Date de clôture / Expires : 19 novembre 2018 / 19 November 2018



**Experience Requirements:**

- In golf, hospitality, recreation facilities or related business management
- In developing and implementing local marketing strategies, including social media
- In applying policies, procedures, and regulations
- In personnel administration
- In budget administration
- In coordinating food and beverage services
- In asset management including contracting and procurement

**Benefits Available:**

- Competitive Benefits Plan including (health, dental, vision, group life insurance, sick leave, long-term disability (LTD), accidental death and dismemberment (AD&D)
- Defined Benefit Pension Plan
- Savings plans (TFSA, RRSPs)
- Educational Assistance
- Accessible facilities on base (i.e. Fitness facility, Swimming pool, etc)
- CANEX Privileges
- Employee and Family Assistance Program (EFAP)

**Salary:** \$74,250 - \$87,400 per annum

**Security:**

- Reliability Status
- This process includes a police records check for service with the vulnerable sector.

NPF employees must demonstrate the following shared competencies: client service, organizational knowledge, communication, innovation, teamwork and leadership.

**Employment Equity:** NPF is strongly committed to building a skilled and diverse workforce reflective of Canadian society. Therefore we promote employment equity and encourage candidates to voluntarily self-identify on their application if they are members of a designated group (i.e. a woman, an Aboriginal person, a person with a disability or a visible minority).

**Start Date:** as soon as possible

**Posting Date:** 02 November 2018

**Application Deadline:** 23:59 hrs Pacific Time on 19 November 2018

**Application Submission:** Submit resume to NPF HR Office quoting competition # BDN-18-084. Email: [BordenRecruiting@cfmws.com](mailto:BordenRecruiting@cfmws.com) or online: [www.cfmws.com](http://www.cfmws.com).

**We thank all applicants in advance for their interest in this position, however, only those selected for an interview will be contacted.**