

ONEIDA NATION OF THE THAMES

ADMINISTRATION OFFICE
2212 ELM AVENUE, RR #2
SOUTHWOLD, ONTARIO
N0L 2G0



TELEPHONE: (519) 652-3244

FAX: (519) 652-9287

REVISED JOB POSTING

Department: Public Works Dept. **Term:** 18 Months
Position: Community Energy Liaison **Salary range:** Based on Qualification
Hours: Mon-Fri 8:30 – 4:30 (flexible, some evening and weekend)

Posting Date: October 26, 2018 **Closing Date:** Nov 23, 2018 @ 4:30pm

NOTE: Applicants are encouraged to obtain a full job description, which lists all qualifications and skills for the position, by contacting the Human Resource Department @ (519) 652-3244.

SUMMARY OF RESPONSIBILITIES:

Develop, coordinate and implement strategies and policies to reduce energy consumption for the Oneida Community. Work with an advisor from JAZZ Solar Solutions. Will need a good understanding of electrical and mechanical systems, the fundamentals of energy metrics (kWh, BTU's, etc.)

QUALIFICATIONS:

1. Grade 12 Diploma or equivalent, **required;**
2. 1-2 years previous employment in building/construction and/or survey field, **required;**
3. Degree in Architecture or building/construction/survey field, **an asset;**
4. Knowledge and/or experience in Business studies, Administration, Engineering and Environmental Science, **an asset.**
5. Must have good computer and numerical skills, **required;**
6. Project Management skills, **an asset**
7. Ability to network with outside agencies, community building managers;
8. Public speaking, ability to make presentations to Council and Community.

CONDITIONS OF EMPLOYMENT:

Recent (within 1yr) VS-CPIC, at own expense, before starting employment.
Copy of all applicable educational qualifications (certificates, diplomas, degrees).
Valid Driver's License; First Aid/CPR

MANDATORY DOCUMENTATION WITH APPLICATION

1. Cover letter, resume and two (2) work related references (Supervisor) and one (1) character reference (include names & telephone number only);

Interested applicants please submit documentation to:

Oneida Nation of the Thames
Human Resource Department
2212 Elm Avenue, Southwold ON N0L 2G0
Fax: (519)652-2930 or (519) 652-9287

- All applications will be screened according to the above qualifications, including a full and complete application as requested; (Only those selected for interview will be contacted).
- A registered member of a First Nation as per Section 16 (1) of the Human Rights Act, is preferred.
- Where non-Aboriginal employees have accepted, as a term of their employment, that they may be displaced in preference to an Aboriginal candidate, the Oneida Nation of the Thames must still treat the non-Aboriginal employee in a fair and reasonable manner, by for example, ensuring that adequate notice of termination is given. It is not acceptable to dismiss a permanent employee in favor of an Aboriginal employee if no preferential policy or practice was in place at the time of the permanent hiring.
- If contacted regarding this competition, please advise the interviewer of accommodation measures you may require during our selection process. Information received relating to accommodation needs of applicants will be addressed confidentially.

“People of the Standing Stone”