



File Number: 6004-8

## **EMPLOYMENT OPPORTUNITY**

**Competition:** # BDN-18-075

**Open to:** This Category I unionized position is open to all interested parties. Preference will be granted in accordance with the Collective Agreement for the UFCW bargaining unit for Category I NPF employees at CFB Borden.

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### **Sales Associate**

CANEX Retail

CFB Borden

Permanent, part-time

**Who We Are:** CFMWS is committed to enhancing the morale and welfare of the military community, ultimately contributing to the operational readiness and effectiveness of the Canadian Armed Forces (CAF). We pride ourselves on being part of the Defence Team. For more information on who we are, please visit us at [www.cfmws.com](http://www.cfmws.com).

**Job Summary:** Under the supervision of the Department Supervisor, the Sale Associate operates the Point of Sales (POS) system, lottery terminal, video rental computer, data wave and debit/credit machine and maintain a float. She/he fills in credit plan documentation and processes customer credit authorizations as required. She/he operates the self-serve gas equipment, including gas console and tank monitoring system, and monitors fills for safety and gas run-offs, as required. She/he operates the Canada Post (CP) office POS system; including processing parcels; distributes mail in the in-store post office boxes, and sells CP merchandise, as required. She/he balances lottery, cashier float and safe float.

### **Qualifications:**

High school diploma AND some retail experience

OR

An acceptable combination of education, training, and experience will also be considered

**Language requirement:** English Essential, Bilingual an asset

<b>French Language Proficiency (Bilingual an asset)</b>	
Reading Comprehension	1
Written expression	N/A
Oral interaction	2

Level: N/A(No proficiency), 1(Basic), 2(Functional), 3(Advanced), 4(Professional)

### **Experience Requirements:**

- In cash handling
- In food and beverage preparation, as required
- In food and beverage service, as required

### **Benefits Available:**

- Defined Benefit Savings plans (TFSA, RRSPs)
- Educational Assistance

Affiché le / Posted : 5 novembre 2018 / 05 November 2018

Date de clôture / Expires : 16 novembre 2018 / 16 November 2018



- Accessible facilities on base (i.e. Fitness facility, Swimming pool, etc.)
- CANEX Privileges
- Employee and Family Assistance Program (EFAP)

**Salary:** \$14.21/hr - \$17.43/hr

**Conditions of Employment:** Must be available to work all shifts (days, evenings, weekends and holidays)

**Security:** Reliability Status

NPF employees must demonstrate the following shared competencies: client service, organizational knowledge, communication, innovation, teamwork and leadership.

**Employment Equity:** NPF is strongly committed to building a skilled and diverse workforce reflective of Canadian society. Therefore, we promote employment equity and encourage candidates to voluntarily self-identify on their application if they are members of a designated group (i.e. a woman, an Aboriginal person, a person with a disability or a visible minority).

**Start Date:** as soon as possible

**Posting Date:** 05 November 2018

**Application Deadline:** 23:59 hrs Pacific Time on 16 November 2018

**Application Submission:** Submit resume to NPF HR Office quoting competition # BDN-18-075. Email: [BordenRecruiting@cfmws.com](mailto:BordenRecruiting@cfmws.com) or online: [www.cfmws.com](http://www.cfmws.com).

**We thank all applicants in advance for their interest in this position, however, only those selected for an interview will be contacted.**