



**Enaahtig Healing Lodge and Learning Centre has an exciting new
Employment Opportunity**

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Position: *Family Healing Lodge Program Manager*
Supervisor: *Executive Director*
Salary Level: *Full Time @ \$65 - \$70,000. Per annum*
Closing Date: *February 15, 2019*
Location: *Alban, Ontario*

Summary

The Family Healing Lodge Program Manager (FHLPM) position under the direct supervision of the Executive Director will be responsible for the vision, growth and development of the revised programs and services at the North Lodge. He/she will ensure effective interfacing with other programs and services within the overall operations of Enaahtig Healing Lodge including the new youth focussed Healing Lodge, the mental health and addictions services at Enaahtig Outreach and the youth justice programs and services. He/she will work closely with the Executive Director to ensure such functions as: program coordination and scheduling, program quality control, timely statistical reports, human resourcing, scheduling and supervision of the FHL program staff. The program manager will work within the context of participatory management as well as Traditional Aboriginal best practises that include not only service delivery but every aspect of design and program delivery ensuring efficient and smooth operations of the Family Healing Lodge at Enaahtigs' North location.

Responsibilities will include:

- A) **Coordination**
- B) **Communication/Reporting**
- C) **Programs and Service Design and Delivery**
- D) **Recruitment and Supervision of FHL Staff Team**
- E) **Training**

Qualifications:

- **Diploma or similar degree in one of the following areas: human resource management, BSW or equivalent experience**
- **Experience in planning, design, development, supervision of programs and services targeting Indigenous families and individuals**
- **Experience in participatory management practises including managing human resources**
- **Sound knowledge of Traditional Best Practises as they relate to management, programs and services and the healing field in general**
- **Excellent communication and inter personal skills**
- **Sound conflict resolution skills**
- **Ability to work with minimal supervision and manage time**
- **Experience in reporting formats and data collection**
- **Willingness to participate in training and development activities**
- **Able to serve as role model /leader amongst peers**
- **Must have valid driver's licence and reliable vehicle**

Please send resume, cover letter and three references to the attention of :

Hiring Committee
Enaahtig Healing Lodge and Learning Centre
41845 Vasey Road, Victoria Harbour, ON L0K 2A0
Tele: (705) 534-3724 Fax: (705) 534-4991 or email to jobs@enaahitig.ca

Enaahtig would like to thank all those applicants who respond; however, only those selected for an interview will be contacted.