

ONEIDA NATION OF THE THAMES

ONEIDA ADMINISTRATION OFFICE
2212 ELM AVENUE, RR #2
SOUTHWOLD, ONTARIO
N0L 2G0



TELEPHONE: (519) 652-3244

FAX: (519) 652-9287

JOB POSTING

Position: Community Aboriginal Recreation Activator (CARA)

Salary: \$35,000 annually
Term: ASAP – March 31, 2021

Department: Oneida Community Centre

Hours: 35 hours per week. Max

(Anytime between Mondays to Sunday, 8:30 AM to 10:00 PM,
as directed & approved by Supervisor
Most evenings and weekends)

Posting Date: September 13, 2019 **Closing Date:** Sept 26, 2019 @ 4:30 pm

SUMMARY:

Under the direct supervision of the Oneida Community Centre Youth and Recreation Supervisor, the Community Aboriginal Recreation Activator (CARA) primary responsibilities are to create a recreation plan; to facilitate and implement program delivery and to enhance the capacity of the community to meet its sport and recreation needs.

QUALIFICATIONS:

1. Ontario Secondary School diploma or GED;
2. College Diploma or degree in recreation or related social science program;

REQUIREMENTS:

1. The successful candidate will submit a VS-CPIC, prior to starting employment, at own expense.
2. The successful candidate will submit a copy of all applicable educational qualifications (Certificates, Diplomas, degrees), prior to starting employment.

MANDATORY DOCUMENTATION WITH APPLICATION:

1. Cover Letter
2. Resume
3. Three (3) recent work related Supervisor references (**include names & telephone number only**);
4. Valid First Aid/CPR certificate

Interested applicants please submit documentation to:

Oneida Nation of the Thames, Administration Office
Human Resource Department
2212 Elm Avenue,
Southwold, Ontario N0L 2G0
OR Fax (519) 652-2930

- All applications will be screened according to the above qualifications, including a full and complete application as requested.
- A registered member of a First Nation as per Section 16(1) of the Human Rights Act, is a preference.
- Where non-Aboriginal employees have accepted, as a term of their employment, that they may be displaced in preference to an Aboriginal candidate, the Oneida Nation of the Thames must still treat the non-Aboriginal employee in a fair and reasonable manner, by for example, ensuring that adequate notice of termination is given. It is not acceptable to dismiss a permanent employee in favour of an Aboriginal employee if no preferential policy or practice was in place at the time of the permanent hiring.
- Oneida Nation is committed to workplace diversity and provides accommodations to applicants with disabilities throughout our hiring process. If you require accommodations please contact Human Resources.

NOTE: All applicants are urged to obtain a full job description, by contacting the Human Resources Department at 519-652-3244.

“People of the Standing Stone”