



**EMPLOYMENT OPPORTUNITY**  
**National Indigenous Homelessness Coordinator**  
**(Full-time Contract to May 31, 2021)**

Wabano is seeking positive, community-minded team members who are energized by challenge and motivated to serve our community.

The Wabano Centre for Aboriginal Health is an award-winning Health Access Centre that provides holistic health services to First Nation, Inuit and Métis people living in Ottawa - one of the fastest growing and diverse urban Indigenous communities in Canada. Wabano is a fast-paced, client-oriented organization that models the Indigenous values of balance, respect and community interdependence. Wabano is proud to be accredited through the Canadian Centre for Accreditation, a third-party review based on accepted organizational practices that promote ongoing quality improvement and responsive, effective community services.

Reaching Home: Canada's Homelessness Strategy is a community-based program administered under Employment and Social Development Canada (ESDC) aimed at preventing and reducing homelessness across Canada. Reaching Home's Indigenous Homelessness stream provides funding to organizations that provide supports to meet the unique needs of First Nations, Inuit and Métis people who are experiencing or at risk of homelessness.

**Purpose of the Position**

The National Indigenous Homelessness Coordinator will be responsible for liaising with both existing and new Indigenous Community Entities (CE's) to bring a stronger Indigenous practitioner voice to program and policy issues related to the implementation of Reaching Home.

**Some of the responsibilities of this position are:**

- Establish constructive and transparent relationships with Indigenous CEs;
- Support the successful onboarding of new Indigenous CEs and continuity of existing CEs by establishing better feedback mechanisms;
- Increase communication, networking and collaboration, with the potential of shared resources and relevant information;
- Facilitate expedient and transparent communications (e.g., updates) to CEs regarding ESDC discussions with National Housing Strategy partners, and with NIOs and other Indigenous partners on distinction-based approaches and funding;
- Enable information sharing between Indigenous CEs and ESDC to coordinate Reaching Home implementation, and to address programming issues and potential gaps in service Regular interaction with the Indigenous CEs (e.g., teleconferences, site visits, travel, etc.) as well as



arranging for broader calls and/or meetings between Indigenous CEs and ESDC, as requested on policy and program issues related to Reaching Home (e.g., reporting; data collection; coordinated access);

- Design and planning function for the Indigenous CE Forum (including seeking and framing agenda items) in collaboration with ESDC to ensure it is culturally appropriate;
- Work with Indigenous CEs to disseminate information and arrange discussions, and reporting back to ESDC on potential approaches, hurdles, and solutions;
- Facilitate the design and potential implementation of culturally competent tools and training, including technical training assistance related to coordinated access;
- Communicate CE perspectives on the development of the Indigenous Homelessness stream, and new funding; and,
- Facilitate “buddy system” with existing CEs in order to help distill the program directives, roles and responsibilities, and program functioning from service providers who have longstanding knowledge of the program under a CE model of delivery

**Qualifications:**

- Post-secondary completion in business, social services or other related program;
- Knowledge of local, provincial and national issues related to Indigenous homelessness and community based service system;
- Plan, lead, coordinate and complete projects within deadlines and achieve desired outcomes
- Effective organizational and problem solving abilities;
- Effective verbal and writing (including editing) communication skills;
- Excellent interpersonal skills;
- Effective group facilitation and presentation skills;
- Ability to deal effectively with public/clients/stakeholders on controversial issues;
- Write clear and concise reports, presentations and correspondence;
- Knowledge of the Federal governments Reaching Home strategy, and National Housing Strategy
- Knowledge of social, economic and health issues relevant to the urban Indigenous community;
- Evidence of strong organizational and negotiating skills and the ability to handle sensitive issues with tact and diplomacy;
- Effective interpersonal and conflict resolution skills, positive and flexible member of a team who thrives under pressure and change;
- Proficiency with Microsoft Office tools, Excel, Word and PowerPoint;
- Ability to travel throughout the country on a regular basis and work flexible hours including evenings and weekends.



**Specifications:**

- Preference will be given to candidates from *First Nations, Inuit or Métis background (please self-identify to receive preference)*
- A valid Ontario class "G" or equivalent driver's licence with a clean driving record;
- Successful applicants would be required to submit a clear criminal reference check to work with vulnerable population.

**Salary:**

- **\$75,000-\$80,000 a year**

To pursue this opportunity, please submit a cover letter and resume to [jobs@wabano.com](mailto:jobs@wabano.com).  
This opportunity will remain open until filled. Tell us your story early!

We thank all those who apply. Only those selected for further consideration will be contacted. Wabano is committed to providing employment accommodation in accordance with the Ontario Human Rights code and the Accessibility for Ontarians with Disabilities Act. If contacted for an employment opportunity or interviewing, please advise if you require accommodation.